MINUTES OF THE APRIL CHAPTER MEETING
ASSOCIATION OF LEGAL ADMINISTRATORS
GREATER KANSAS CITY CHAPTER

April 15, 2015

The April Chapter meeting was held at the Grand Street Café on Wednesday, April 15, 2015. The following members were present: Teresa Bing, Sarah Cramer, Mary Ecklund, Fran Gentili, Janet Gooch, Karen Griggs, CLM, Annette Gutierrez, Sharon Keck, Gayla Kellogg, CLM, Brian Larios, CLM, Stacy Lebbon, Tina Mateski, Angie McArthur, Bill Migneron, Sharlyne Narr, Eleanor Ramirez, Pat Reed, CLM, Pam Satterfield, Marcie Schuman, Jessica Stallman, Sandy Sterling, Chris Sztorch, Lisa Threatt, Shelly Tickel, and Teri Young.

Past President, Annette Gutierrez, called the meeting to order at 12:01 p.m. Guests, Lisa Jones of Shook, Hardy & Bacon, John Storey of Lathrop & Gage, and Kristin Korona, were introduced. April birthdays were announced: Mary Ecklund (April 3) and Tina Mateski (April 9).

The Minutes of the March Chapter meeting were sent electronically. The reference to the February Chapter meeting has been corrected to read March Chapter meeting. Pam Satterfield moved to approve the minutes as corrected; Eleanor Ramirez seconded.

Annette announced the following upcoming events: the CASA Breakfast is April 16 at the Sheraton Hotel; the Small Firm Administrators luncheon is April 23 at Lewis, Rice & Fingersh with Judy Cohee hosting; an ALA webinar on OneNote & Sharepoint will be held May 7 at Ogletree, Deakins, Nash, Smoak & Stewart, P.C.; the May Board meeting will be held on Tuesday, May 12; and the May Chapter meeting will be held on Thursday, May 14.

Annette thanked the outgoing committee chairs and officers and presented them with a gift.

Annette then turned the gavel over to incoming President, Brian Larios. Brian thanked Annette for her service and presented her with a gift.

The 2015-16 slate of officers was announced at the February meeting. By unanimous vote, the slate was approved. Brian announced the 2015-16 officers and committee chairs. Deanne Williams has resigned as Vice-President and the Board has appointed Shirley Kee to fill the term.

Brian introduced the following past committee chairs, who briefly reviewed the responsibilities of their committees: Chris Sztorch – Business Partners; Karen Griggs, CLM – Visibility; Teri Young – Membership; Angie McArthur – Website; Pam Satterfield – Newsletter; Eleanor Ramirez – Luncheons/Meetings. Brian announced that his theme for the year is Get Involved, and urged all members to be involved in the association.

With no further business, the meeting was adjourned at 12:42 p.m.

Respectfully submitted,

Pat Reed, CLM, Secretary